

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, January 12, 2009, at 6:00 pm at the Alice School House, Silver Creek Road, Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Anthony Distrola
C.J. Galbraith
Paul Johnson
John Wood
Heather Ulrich, excused absence

Also in attendance: Members of the public.

CALL TO ORDER: Paul Johnson called the meeting to order at 6:05 pm.

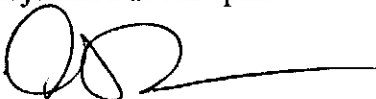
APPROVAL OF MINUTES: By motion and unanimous vote, the minutes for November 2008 were approved as submitted.

MANAGER'S REPORT: The Manager's Report was reviewed. It was noted that water levels in the wells are up from same period last year.

2009 BUDGET: The final budget for 2009 was reviewed. For the record, the system development fee will remain unchanged, at \$23,000 as will the annual usage fee, at \$1125.80. Capital improvements earmarked for 2009 include upgrades at the Wastewater Treatment Plant, Silver Lake Headgate and installation of additional hydrants. Barring unanticipated catastrophic repairs, the District will end the year with significant reserves (approximately \$240,000) to apply to projects in 2010 and/or to have funds on hand for emergencies. Director Galbraith made a motion to approve the 2009 Budget as submitted, Director Wood seconded, and motion passed unanimously.

There being no further business, the meeting was adjourned at 6:20 pm.

Approved at District Meeting on February 4, 2009



C.J. Galbraith, Secretary
St. Mary's Glacier Water & Sanitation District

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Wednesday, February 4, 2009, at 6:00 pm at the Alice School House, Silver Creek Road, Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Anthony Distrola
C.J. Galbraith
Paul Johnson
Heather Ulrich
John Wood

Also in attendance: Fred Huff, District Counsel, Carmen Barker, District Bookkeeper, and members of the public.

CALL TO ORDER: Paul Johnson called the meeting to order at 6:02 pm.

APPROVAL OF MINUTES: By motion and unanimous vote, the minutes for January 2009 were approved as submitted. The minutes for December 2008 were also approved as submitted.

FINANCIALS: By motion and unanimous vote, the District ratified payments of bills at the January meeting in the amount of \$18,542.01. By motion and unanimous vote the Directors approved payment of current outstanding invoices in the amount of \$21,356.67. By motion and unanimous vote the Directors approved release of the Maggie Pettit lien at the Upper Forest residence in the amount of \$1013.00.

MANAGER'S REPORT: The Manager's Report was unremarkable. The meeting notes reflect that there has been no documentation of a spill of diesel fuel into Silver Lake, where the county was operating a snow plow to clear the lake for skating. Mr. Huff will follow through with the county regarding forbidding county equipment usage on the Lake.

LEGAL REPORT: By motion and unanimous approval the District accepted the 2008 audit proposal from Masini and Co. Estimated cost of the audit is between \$4200-\$4700. The Board also discussed in detail the proposed amendments to Section 12 of the Clear Creek County Zoning Regulations, Special Use Permits. The Board reviewed and approved Mr. Huff's response draft, and will forward additional recommendations to Mr.

Huff's office before the response deadline of February 9, 2009. Director Ulrich specifically questioned the use of 'temporary' permits for extended periods of time.

There being no further business, the meeting was adjourned at 6:55 pm.

Approved at District Meeting on March 9, 2009.

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

C.J. Galbraith, Secretary
St. Mary's Glacier Water
& Sanitation District

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, March 9, 2009, at 6:00 pm at the Alice School House, Silver Creek Road, Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Anthony Distrola, excused absence
C.J. Galbraith
Paul Johnson
Heather Ulrich
John Wood

Also in attendance: Fred Huff, District Counsel, Carmen Barker, District Bookkeeper, and members of the public.

CALL TO ORDER: Paul Johnson called the meeting to order at 6:10 pm.

APPROVAL OF MINUTES: By motion and unanimous vote, the minutes for February 2009 were approved as submitted.

FINANCIALS: By motion and unanimous vote, the District approved payment of outstanding invoices in the amount of \$33,733.07. Ms. Barker reported that the Michael residence is in foreclosure; Fred Huff will contact the parties and explain our processes. It was also reported that La Chapelle owed \$1717.84 and was disputing the payment, but he did not appear at the meeting as he had indicated he would be. Ms. Barker also reported that Reza Dargahi, owner of Lot 39 Winterland Unit 2 (a vacant lot) wanted to have the user fee waived since there was a tap but they were not connected. Mr. Huff will advise owner of the value of the tap, and the advantage of keeping the account current while putting the property up for sale.

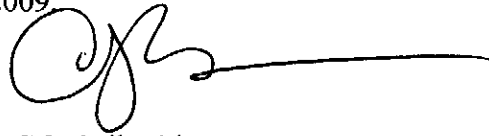
MANAGER'S REPORT: Manager report was unremarkable.

LEGAL REPORT: Mr. Huff reported that 3 projects have been turned in to the state for funding assistance: the overflow project at Silver Lake, the headworks at the wastewater treatment plant, and an additional well. All 3 projects are virtually 'shovel ready'.

Mr Huff also reported that the issue of revisions to the Clear Creek Special Permits Zoning regulations were back on the agenda of the Planning Commission for March 18th. Mr. Huff said he would attend the meeting.

There being no further business, the meeting was adjourned at 6:45 pm.

Approved at District Meeting on April 13, 2009.

A handwritten signature in black ink, consisting of a large, stylized 'C' followed by a series of loops and a long horizontal line extending to the right.

C.J. Galbraith, Secretary
St. Mary's Glacier Water
& Sanitation District

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, May 11, 2009, at 6:00 pm at the Alice School House, Silver Creek Road, Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Anthony Distrola
Paul Johnson
Heather Ulrich
John Wood
C.J. Galbraith - excused absence

Also in attendance: Fred Huff, District Counsel, Carmen Barker, District Bookkeeper, Mike Lutz of Integra Engineering, District Engineer, and one member of the public.

CALL TO ORDER: Paul Johnson called the meeting to order at 6:04 p.m.

APPROVAL OF MINUTES: By motion and unanimous vote, the minutes for April 2009 meeting were approved.

FINANCIALS: By motion and unanimous vote, the District approved payment of outstanding invoices in the amount of \$37,196.97. By further motion and unanimous vote, the District approved transferring \$20,000 from the general account to the money market account.

MANAGER'S REPORT: Carmen Barker provided the monthly operations report. If members of the public not present at the meeting would like a copy of this summary, they can contact AAA directly. The report also contained a summary of current and historical well production levels, and a report of repairs made during the month. Ms. Barker reported that installation of the new remote-read water meters in proceeding well, and that AAA is ready to install fire hydrants.

Ms. Barker informed the Board that Bob Hedgecock, Texas Circle, has continued to contact AAA disputing past due water and finance charges for his property. Mr. Hedgecock did not appear in front of the Board.

Mr. Wood reported that David McConnellougue, Lake Drive, may appear next month to discuss a \$500 invoice from AAA related to attempts to locate his curb stop. Follow-up discussions about the importance - the **requirement** - of each customer to know the location of the curb stop for their property resulted in a motion and unanimous vote for AAA to include a letter regarding this requirement in the next billing. A copy of this letter will also be posted by the mailboxes, and will be included in the annual POA newsletter if possible/if the newsletter has not already gone to press.

ENGINEER REPORT: Mike Lutz presented the contract for the previously approved project to install the outlet structure at the southeast end of Silver Lake. Surveying will begin soon and construction may be completed this summer. Mr. Lutz also provided equipment information and a rough budget estimate of \$400,000 to \$500,000 to install headwork's at the WWTP. Possible funding options were discussed. The Board will take this information under advisement.

LEGAL REPORT: The Board was advised that Ms. Gayle King, 260 Silver Creek, has made only \$150 payment as a part of a payment plan previously approved by the Board for water overages due to a line break, which is approximately \$6,500. As advised by Fred Huff, by motion and unanimous vote Ms. Barker was instructed to send Ms. King notification of intent to file a statutory lien against the property for the full amount due.

PUBLIC INPUT: There was no public input.

OTHER MATTERS: No other matters were discussed.

There being no further business, the meeting was adjourned at 6:55 p.m.

Approved at District Meeting on June 8, 2009.



Heather Ulrich, for C.J. Galbraith, Secretary
St. Mary's Glacier Water
& Sanitation District

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, November 9, 2009, at 6:00 pm at the Alice School House, Silver Creek Road, Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Anthony Distrola
C.J. Galbraith
Paul Johnson
Heather Ulrich, excused absence
John Wood, excused absence

Also in attendance: Fred Huff, District Counsel, representatives from AAA, members of the public.

CALL TO ORDER: Paul Johnson called the meeting to order at 6:05 pm.

APPROVAL OF MINUTES: By motion and unanimous vote, the minutes for October 2009 were approved as submitted.

FINANCIALS: By motion and unanimous vote, the District approved payment of outstanding invoices in the amount of \$98,081.64. This amount included a final payment of \$56,987.50 on the debt service loan.

MANAGER'S REPORT: Louis Martinez reported there are only 21 meters left to install. Re Mike Carroll, it was decided to give him 30 days for meter installation. The hydrant at Lake and Brook has been installed, and installation of hydrant at Little Creek & Alice Road will be completed the week of 11-9-09. After discussion of the man hole damage at Silver Creek and Aspen, resulting in significant debris falling into the main, the Board approved by unanimous vote to jet the main from that site to the headworks. John Pacetta, a Director of Metro, was present in the audience and he asked that a member of the Waterboard attend the next Metro meeting and discuss the issue. A motion was made and passed unanimously to give Metro drivers a tour of Water District appurtenances that are subject to damage during plowing.

BUDGET HEARING A motion was made and unanimously passed to open the Hearing for the 2010 Budget. It was discussed that the service usage fee will remain unchanged at \$1125,80, and system development fee will be unchanged at \$23,000. It was noted that

the General Obligation Bond is retired as of the end of this year, so the debt service mill levy will be -0-.

A motion was made and unanimously passed to recess the Budget Hearing, to be reopened at the December Board meeting, at which time the budget will be adopted and the mill levy will be certified.

Before adjourning the regular meeting, it was decided to move the monthly Water and Sanitation District Meeting to 5pm instead of 6pm (still remaining on the 2nd Monday of the month). The purpose of the change is to facilitate better communication between Metro and the Water/Sanitation District. The Metro District will move their meeting to be at 6:30 on the 2nd Monday, and thus will immediately follow the Waterboard meeting.

Meeting was adjourned at 7:50 pm.

Approved at District Meeting on February 8, 2010.

C.J. Galbraith, Secretary
St. Mary's Glacier Water
& Sanitation District

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, December 14, 2009, at 6:00 pm at the Alice School House, Silver Creek Road, Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Anthony Distrola, excused absence
C.J. Galbraith
Paul Johnson
Heather Ulrich, excused absence
John Wood

Also in attendance: Fred Huff, District Counsel, Carmen Barker, District Bookkeeper, and members of the public.

CALL TO ORDER: Paul Johnson called the meeting to order at 5:20 pm.

FINANCIALS: By motion and unanimous vote, the District approved payment of outstanding invoices in the amount of \$34,963.99. The Board discussed with Tom Schanaman (382 Silver Creek Road) his complaint that he never received a copy of the Notice of Intent to Lien. He indicated that last year, he received a phone call advising him of the lien intent, and this year he did not receive a phone call nor the letter. Ms. Barker produced a copy of the letter that was sent to his address on Silver Creek. Mr. Schanaman responded that a clerk at the county said the letter should have been sent via certified mail (it was not). The matter will be taken under advisement and there will be a response at January's meeting.

MANAGER'S REPORT: Last hydrant has been installed for the season. Carmen and the Board discussed the advisability of locking the curb stops at properties that are abandoned or bank owned, with a laminated notice put on the door.

BUDGET HEARING The hearing for the 2010 Budget was reopened at 5:45. As noted last month, the general obligation bond is retired, so the total levy will be 3.380. There are no changes to the system usage fee (\$1125.80) or the system development fee (\$23,000). Director Galbraith made a motion to approve the Budget for 2010; motion was seconded by Paul Johnson and passed unanimously. A motion was made and unanimously passed to close the Budget Hearing.

As a matter of final business, a motion was passed unanimously that in the future, when site locations for hydrants are considered, Metro will be given a referral notice so their input can be considered.

There being no further business, the meeting was adjourned at 6:10 pm.

Approved at District Meeting on February 8, 2010.

C.J. Galbraith, Secretary
St. Mary's Glacier Water
& Sanitation District