

St. Mary's Property Owners' Association

271 Silver Creek Rd. Idaho Springs, CO 80452

June 1, 2018

Dear St. Mary's POA Members and Patrons,

The 2018 Annual Meeting of St. Mary's Property Owners' Association is scheduled for Sunday, July 8, 2017, at the Alice Schoolhouse, 271 Silver Creek Road. The meeting will take place from 10:00 to Noon, and will be followed by a potluck lunch (hot dogs and hamburgers provided by POA).

Also taking place all day will be the Neighborhood Cleanup. Trash/refuse pickup and hauling will be provided by St. Mary's POA, and volunteers from the community.

All St. Mary's (Alice) and Winterland property owners are invited to join the POA. Annual Membership Dues in the amount of \$50 entitle a Member and his/her family to purchase fishing and boat badges, and to participate in the various activities and community projects sponsored by the POA each year.

We must have a quorum of Members present to call the meeting and conduct the business of the Association. If you are unable to attend, please fill out the enclosed Proxy, and return it by one of the following means:

- Via US Mail to SMPOA, 271 Silver Creek Road, Idaho Springs, CO 80452
- Via email to poa-secretary@stmarysglacier.com
- Give to another Member who will be attending the meeting

Below is a summary of items that will be addressed at the meeting:

- Members' Forum
- Fishing Report
- Consideration of Amended Bylaws
- Nominations and voting for FOUR (4) seats on the Board of Directors (If Bylaws do not pass)
- Ratification of the adopted 2018-2019 Budget (If Bylaws do not pass)
- Review of activities planned for 2018

We sincerely hope you will be able to attend!

Alicia Walsh
President, St. Mary's POA

St. Mary's Property Owners' Association

271 Silver Creek Rd. Idaho Springs, CO 80452

Agenda

2018 Annual Meeting of the Members

Sunday, July 8, 2018, 10:00 a.m.

Alice Schoolhouse

271 Silver Creek Road, Idaho Springs, CO 80452

<u>Name</u>	<u>Office</u>	<u>Term Expires</u>
Alicia Walsh	President/Treasurer	July 2018
Morgan Barnes	Secretary	July 2018
Sarah Clark	Director	July 2019
Glenn Clark	Director	July 2019
Debra Abeyta	Director	July 2020
Carolyn Hohne	Director	July 2018
Rhiannon Deibert	Director	July 2018

Agenda

1. Welcome / Introductions / Call to Order / Declaration of Quorum
2. Approval of Agenda
3. Consider Approval of 2017 Annual Meeting Minutes
4. 2017-2018 Highlights & Review of Upcoming Events – Alicia Walsh
5. Fishing Report – Alexis Berry
6. Vote For New Bylaws
7. Directors' Election – Seats Expiring in 2018 (4) Up for Election (Only if New Bylaws Do Not Pass)
 - a. Invitation for Nominations
 - b. Candidate Introductions
 - c. Voting
 - d. Intermission / Tally and Results
8. Review of Financial Statements for the Period Ended June 30, 2018
9. Presentation of 2018-2019 Budget - Vote for Ratification by Members (Only if New Bylaws Do Not Pass)
10. Members' Forum
11. Adjournment
12. Potluck BBQ Lunch

St. Mary's Property Owners' Association
A Corporation Not-for-Profit

PROXY
Annual Meeting of the Members
Sunday, July 8, 2018 @ 10:00 a.m.

Proxies are VERY important for establishing a quorum. **If you are not able to attend the meeting, please sign and return your proxy by the time of the meeting** via US Mail to 271 Silver Creek Road, Idaho Springs, CO 80452, or via email scan to poa-secretary@stmarysglacier.com.

The undersigned Member(s) hereby provide this Proxy to be counted for a quorum at the St. Mary's Property Owners' Association Annual Meeting on July 8, 2018.

I/we, the undersigned, being (a) member(s) in good standing of the St. Mary's Glacier Property Owners' Association, cast his/her vote by absentee ballot.

1) To vote on the proposed Amended Bylaws of the Association, which were previously distributed to each owner.

- Yes - Adopt the amended Bylaws.
- No - Do not adopt the amended bylaws

2) To vote on 2019 Fiscal Year Budget, which were previously distributed to each owner. (If the above bylaw amendment passes with this current vote, the 2019 Fiscal Year Budget will be voted on at the new December 2018 Annual Meeting. The vote below will be disregarded. Please be sure to mark a vote in the event the Amendment to the Bylaws does not pass with this current vote.)

- Yes - Approve the 2019 Fiscal Year Budget
- No - Do not approve the 2019 Fiscal Year Budget

(Please print)

St. Mary's (Alice) or Winterland Property Address

Name(s) of Owner(s)

Dated this ____ day of _____, 2017.

Owner's Signature

Owner's Signature

Please note: All individuals whose names appear on the title of the property, must sign this Proxy.

**Bylaws of the St. Mary's Property Owners' Association of Clear Creek County,
Colorado**

Amended July 12, 1998

Article I Name

OLD	NEW
The name of this Association shall be the St. Mary's Property Owners' Association of Clear Creek County, Colorado.	The name of this Association shall be the St. Mary's Property Owners' Association of Clear Creek County, Colorado, herein referred to as the "Association".

Article II Purpose

OLD	NEW
The purpose of this Association shall be to promote cooperation among its' members in order to provide the benefits for all of the experiences of each in matters of mountain property ownership; to preserve the historical traditions and environment of the St. Mary's area; to be an entity through which members and officers of this Association may cooperatively secure and transmit reliable information and unselfish suggestion in regard to conditions affecting the Associations interests in the area and to be at all times a constructive cooperative force in growth of the St. Mary's area.	The purpose for which the Association is formed is to promote cooperation among its members.

OLD	NEW
<p>Goals:</p> <p>The goals of the Association shall be:</p> <ol style="list-style-type: none"> 1. To establish good public relations within the area and provide information on all pertinent matters to those concerned. 2. To be an advisory group to the district and the county entities involved. 3. To provide recreational and social activities to all members of the Association. 4. To protect and preserve the natural and man-made environments of the area. 5. To provide architectural control through the enforcement of the covenants and to enforce environmental control through proper rules and regulations. 	<p>Goals:</p> <p>The goals of the Association shall be:</p> <ol style="list-style-type: none"> 1. To be an advisory group to the district and the county entities involved. 2. To provide recreational and social activities to all members of the Association. 3. To protect and preserve the natural and man-made environments of the area. 4. To provide architectural control through the enforcement of the covenants and to enforce environmental control through proper rules and regulations. 5. To administer the fishing program for Silver Lake and Lake Quivira.

Article III Members

Section 1. Members. Membership in the Association shall be confined to those who own property in the St. Mary's area and who have paid current annual dues to the Association.

Section 2. Dues. The annual dues payable by members shall be an amount which shall be determined by a two-thirds vote of members in attendance at the annual meeting of the Association. Annual dues shall not be prorated and are payable on or before the annual meeting.

Section 3. Rights of Members. Members may attend all Board of Directors meetings and attend and vote at the annual meeting of the Association. Any voting member shall be eligible for nomination for appointment as director of the Board of Directors of the Association.

Section 4: Certificate of Membership. The Association may issue certificates of membership in such form as shall be approved by the Board of Directors upon payment of the annual dues. The membership shall be identified by these certificates. One certificate of membership shall be issued for each person.

Section 5: Responsibilities. Members shall be responsible for the adherence to and compliance with these Bylaws and all other rules and regulations as are properly enacted and published by the Board of Directors.

Section 6. Termination of Membership. The Directors may, by two-thirds vote, refuse membership or suspend or expel a member for such cause as is determine by them to be reasonable and in the best interest of the Association.

Article IV Officers

Section 1. Election and Term of Office. The officers shall be elected by the Board of Directors at a meeting immediately following the annual meeting. The term of office shall be for one year, however, there shall be no restrictions as to the number of terms an officer may serve.

Section 2. Vacancy. A vacancy in the office of President, Vice President, Secretary or Treasurer because of resignation, removal, disqualification or otherwise, will be filled by an election of the Board of Directors at the following Board of Directors meeting for the unexpired portion of the term.

Section 3. President. The President shall, when present, preside at all meetings of members of the Board of Directors. The President shall call all regular and special meetings and, in general, shall perform all duties incident to the office of the President and such other duties as may be prescribed by the Board of Directors.

Section 4. Vice President. The Vice President shall assume the duties of the office of the President in the event of the absence of the President. The Vice President shall also perform such duties as the Board of Directors may from time to time assign.

Section 5. Secretary. The Secretary shall keep minutes of all meetings of the membership and Board of Directors and, in general, perform all duties relevant to the office of Secretary.

Section 6. Treasurer. The Treasurer and one other authorized signatory member of the Board shall be bonded. The Treasurer shall be responsible for all funds of the Association, deposit all such monies in the name of the Association, make such reports as may be required by the Board of Directors and, in general, perform all duties incident to the office of the Treasurer.

OLD	NEW
<u>Section 7. Compensation.</u> The officers may be entitled to compensation in a manner established and approved by a two-thirds vote of the members.	<u>Section 7. Compensation.</u> The officers are voluntary and are not entitled to compensation.

Section 8. Reimbursement. The officers may be reimbursed for supplies, expenses and costs of implementing their duties pursuant to the Rules and Regulations.

Article V Meetings

OLD	NEW
<u>Section 1. Annual Meeting.</u> The annual meeting of the Association shall be held on the second Sunday of July for the purpose of electing new directors, reviewing the operations of the Association and for the transaction of such other business as may come before the meeting.	<u>Section 1. Annual Meeting.</u> The annual meeting of the Association shall be held in December for the purpose of electing new directors, reviewing the operations of the Association, approval of the following year's budget and for the transaction of such other business as may come before the meeting.

Section 2. Special Meeting. Special meetings of members may be called by the Board of Directors, President or Secretary upon the written request of ten percent or more of the members.

OLD	NEW
<u>Section 3. Notice of Meetings.</u> Meetings shall be held on such date and at such time and place as the Board of Directors may designate. Written or printed notice of the date, time and place for the Board and Special meeting shall be posted on bulletin board located by the community mailboxes not less than fifteen days before the date of such meeting. In case of a special meeting, the purpose of which the meeting is called shall be stated in the notice. Notice of special meetings shall be mailed to non-resident members 15 days prior to the meeting and shall be deemed delivered when deposited in the United States mail addressed to the member at the address on record.	<u>Section 3. Notice of Meetings.</u> Meetings shall be held on such date and at such time and place as the Board of Directors may designate. Written or printed notice of the date, time and place for the Board or Special meetings shall be posted on the bulletin board located by the community mailboxes and on the Association website not less than fifteen days before the date of such meeting. In case of a special meeting, the purpose of which the meeting is called shall be stated in the notice. Notice of special meetings shall be mailed or emailed to non-resident members 15 days prior to the meeting and shall be deemed delivered when deposited in the United States mail addressed to the member at the address on record or when the email is sent.

OLD	NEW
<u>Section 4. Voting.</u> Only those property owners who have paid their annual dues for the current fiscal year shall be eligible to vote at the annual meeting or at any special meeting. A property owner owning more than one property, members owning but one property and members owning property in joint tenancy shall be entitled to one vote for all properties held.	<u>Section 4. Voting.</u> Only those property owners who have paid their annual dues for the current fiscal year shall be eligible to vote at the annual meeting or at any special meeting. A property owner owning more than one property, members owning but one property and members owning property in joint tenancy shall be entitled to one vote for all properties held. Members are entitled to vote by mail (Proxy vote) for or against any matter being voted upon at the annual meeting. Vote must be received 2 business days prior to the annual meeting in order to be considered a valid vote.

	Some Director nominations could come from the floor at the annual meeting and those nominations would not be eligible for proxy voting.
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Section 5. Quorum. Ten percent of the membership or twenty-five members, whichever is smaller, shall constitute a quorum at any meeting of members. If a quorum is present, the affirmative vote of a majority of the members represented shall be required for the adoption of any resolution or the taking of any action except where these bylaws require a greater number or percentage. If a quorum is not present, a majority of the members present may adjourn the meeting.

OLD	NEW
Not applicable	<u>Section 6: Action Taken Without a Meeting.</u> The directors shall have the right to take any action, in the absence of a meeting, which they could take at a meeting by obtaining the written approval of a majority of the directors or as otherwise permitted by law. Any action so approved shall have the same effect as though taken at a meeting of the directors, and shall be placed on the next agenda for ratification.

Article VI Board of Directors

Section 1. General Power. The affairs of the Association shall be directed by its Board of Directors.

Section 2. Number, Tenure, Qualifications. The Board of Directors shall consist of seven Association members, and shall be elected each year at the annual meeting and shall hold office for a three year term at which time the director shall be eligible for re-election for as many terms as the director shall choose. Any voting member of the Association may express a desire to be placed on the ballot for election to the Board at the annual meeting.

Section 3. Election of Officers. The Board of Directors, in a regular meeting immediately following the annual meeting, shall elect a President, Vice President, Secretary and Treasurer.

Section 4. Resignation. Any Director may resign by submitting a signed written resignation to the Board of Directors.

Section 5. Filling a Vacancy. Upon receipt of a resignation, the Board of Directors shall appoint a consenting member of the Association to fill the directorship until the next Annual Meeting. Any person appointed may be eligible for re-election.

OLD	NEW
<u>Section 6. Removal from Office.</u> Any director may be removed from the Board of Directors by a vote of the remaining members of the Board for discontinuance of membership in the Association, for non-attendance at three consecutive regular board meetings without due cause or, if in the integrity of the Board, the Director is not upholding the goals and objectives of the Association.	<u>Section 6. Removal from Office.</u> Any director may be removed from the Board of Directors by a vote of the remaining members of the Board for discontinuance of membership in the Association, for non-attendance at three regular board meetings within a 12-month period without due cause or, if in the integrity of the Board, the Director is not upholding the goals and objectives of the Association.

Section 7. Annual Meeting. The annual meeting of the Board of Directors shall be held immediately following and at the same place as the annual meeting of the Association.

OLD	NEW
<p><u>Section 8. Regular Meetings.</u> Regular meetings of the Board shall be held monthly at the discretion of the Board of Directors and shall be open to the membership.</p>	<p><u>8. Regular Meetings.</u> Regular meetings of the Board shall be held monthly at the discretion of the Board of Directors and shall be open to the membership. Executive sessions may be held by the Board of Directors, subject to the express provisions set forth in C.R.S. §38-33.3-308 of the Act. No rule or regulation of the Board of Directors, or any committee thereof, shall be adopted during an executive session. A rule or regulation may be validly adopted only during a regular or special meeting or after the Board of Directors goes back into regular session following an executive session. The minutes of all meetings at which an executive session was held shall indicate that an executive session was held, and the general subject matter of the executive session.</p>

Section 9. Quorum. Four of the Directors shall constitute a quorum of the Board at any regular or special meeting.

Section 10. Compensation. No director shall be entitled for compensation for serving as a director, however a director shall be entitled to reimbursement for any approved expenses incurred in the performance of his/her duties as such.

Article VII Committees

Section 1. Committees. The Board of Directors may from time to time establish a committee or committees and determine the duties of such committee or committees as it deems advisable in managing or in carrying out the purpose of this Association. Such committees may include but are not limited to an activities committee, fishing committee, architectural review committee, and nominations committee. The president shall be an ex officio member of all committees except the nominating committee.

OLD	NEW
<p>Not applicable.</p>	<p><u>2. Accommodations.</u> The Board of Directors may consider certain accommodations for those who perform required duties in support of Association goals.</p>

Article VIII Properties and Equipment

Section 1. Ownership. The Association shall own and maintain those properties and equipment already in its possession or which shall be purchased from time to time as deemed advisable.

Section 2. Insurance. The Board shall purchase insurance in such amounts and at such times as is deemed practical and necessary to cover above properties and equipment.

Section 3. Compatibility. The Association and particularly its Board of Directors shall cooperatively work with the other entities involved in the development of the St. Mary's area with regard to properties and equipment either jointly owned or individually owned by such entities.

Article IX Fiscal Year

The fiscal year of the Association shall be from January 1 to December 31.

Article X Amendment of Bylaws

These bylaws may be amended or repealed and new bylaws may be adopted only by act of the members provided members have received at least fifteen days written notice of the impending change or changes and a specimen copy of such change or changes shall be made available to each member in attendance.

OLD	NEW
Not applicable.	A quorum of 10% of the members or 25 members, whichever is smaller, must be present. An affirmative vote of the majority, 50% +1 of those present at the annual meeting or by proxy is required to amend the bylaws.

Article XI Parliamentary Authority

Robert's Rules of Order Newly Revised shall govern all instances not specifically covered by these bylaws.

2019 Budget

	2017 Actual	2018 Budget	2018 Year-to-Date (As of June 4, 2018)	2019 Budget
Income:				
Membership Dues & Donations	\$ 5,270.00	\$ 5,000.00	\$ 5,100.00	\$ 5,400.00
Fishing & Boat Badge Income	\$ 11,240.00	\$ 11,000.00	\$ 7,360.00	\$ 12,000.00
Rental Income - Schoolhouse	\$ -		\$ 100.00	\$ 250.00
Merchandise Sale Income	\$ 489.00		\$ 2,183.15	\$ 8,000.00
Marketing, Fundraising & Donations	\$ 1,071.00		\$ 415.00	\$ 500.00
Interest Income	\$ 5.00		\$ 31.02	\$ 10.00
GlacierFest	\$ -	\$ -	\$ -	\$ 8,000.00
Total Income	\$ 18,075.00	\$ 16,000.00	\$ 15,189.17	\$ 34,160.00
Expenses				
Administrative				
Management & Accounting	\$ -	\$ -	\$ 389.73	\$ 510.00
Insurance - D & O	\$ 1,681.00	\$ 1,700.00	\$ 1,782.00	\$ 2,000.00
Legal & Compliance	\$ 440.00	\$ 1,100.00	\$ 286.00	\$ 1,000.00
Website Hosting	\$ 100.00	\$ 100.00	\$ 24.96	\$ 100.00
Utilities & Cleaning - Schoolhouse	\$ 1,463.00	\$ 500.00	\$ 550.47	\$ 1,500.00
Community Activities	\$ 2,559.00	\$ 500.00	\$ 84.86	\$ 500.00
Office Expense	\$ 858.00	\$ 1,100.00	\$ 752.49	\$ 1,500.00
GlacierFest	\$ -	\$ -	\$ 700.00	\$ 6,000.00
Swag Purchase & Shipping	\$ 930.00	\$ -	\$ 1,571.82	\$ 4,000.00
Cash Reserve	\$ -	\$ -	\$ -	\$ 6,000.00
Total Administrative	\$ 8,031.00	\$ 5,000.00	\$ 6,142.33	\$ 23,110.00
Maintenance & Utilities				
Lake Supplies & Stocking	\$ 13,326.00	\$ 9,500.00	\$ 3,068.35	\$ 9,400.00
Insurance - Lake	\$ 1,286.00	\$ 1,500.00	\$ 1,236.00	\$ 1,500.00
Badge Supplies	\$ 107.00	\$ -		\$ 150.00
Total Maintenance & Utilities	\$ 14,719.00	\$ 11,000.00	\$ 4,304.35	\$ 11,050.00
Total Expenses	\$ 22,750.00	\$ 16,000.00	\$ 10,446.68	\$ 34,160.00
Net Income	\$ (4,675.00)	\$ -	\$ 4,742.49	\$ -



Black Hoodie - \$35

Size	XS	S	M	L	XL	2XL	Total

Athletic Grey Hoodie - \$25

Size	XS	S	M	L	XL	2XL	Total

Black Long Sleeve T-shirt with Local on the back - \$25

Size	XS	S	M	L	XL	2XL	Total
Quantity							

Athletic Grey Long Sleeve T-shirt - \$20

Size	XS	S	M	L	XL	2XL	Total

Baseball Hats (One Size) - \$20

Quantity	Total

Navy Blue Short Sleeve Shirts - \$15

Size	Youth M	S	M	L	XL	2XL	Total
Quantity							

Beanie (One Size) - \$15

Quantity	Total

Total \$ _____

Name _____ **Address** _____ **Payment Method** _____

Phone Number _____ **Email** _____

Thank you so much for your support! ♥ St. Mary's POA.

Please return to Carolyn Hohne at carolynhohne@gmail.com if you have any questions call Carolyn at (609) 744-9457.