

March 10, 2015

To: Julie Wisenand

From: Dana M Henry

Re: Notes from minutes

Julie,

The following are the notes that I wrote, Gaile has the notes from the Operations side and will type and send as well.

Regards,

Dana M Henry

Audience Remarks:

Jim Schaitel – Would like clarification as to when said “pass” was made on Chris and why it was stated publicly, Dir. Wisenand wants to discuss with Chris to find out what was stated. Jim is considering Slander and Liability Suit.

He would like a hand written apology or suit will be filed against both the District and Chris. Chris has 30 days to respond with letter.

Sara Clark – Would like to utilize the school house for book club/writers club if ok by board.

Dir. Wisenand stated should not be a issue as long as it does not conflict with Water or Metro Meetings, and that heat and water is turned on and off appropriately.

Also, discussion of possible placement of meeting board behind glass next to door for informing the community of events at the school house.

Tom Meyers- Wants information on the plow purchased by metro district.

Dir. Wisenand stated the need to purchase plow and place on pickup that Dir. Henry ok'd to use on his personal truck due to not having a Metro District Pickup and with budget restraints at the current moment. Plow is able to move to another pickup and is not permanently mounted on Dir. Henry's pickup. The pickup is fully insured and proof of coverage will be presented to board.

Resignations.

Lynn Bates – Letter of resignation has been accepted.

Kat Thompson – Letter of resignation has been accepted.

Lynn Bates needs to be taken off banking paperwork.

Post two open positions on website for two directors to join the board.

Financials.

Eli Henry – Audit exemption is still being worked on, the board has not filed at this time due to concerns re: check #'s being different than the Quickbooks check #'s.

Dir. Mink stated that documents Mr. Eli Henry needed were emailed.

Dir. Wisenand discussed concern with payroll issue as check had not been sent to employee during a normal pay date. Dir. Mink stated that the issue with payroll has been resolved.

Dir. Wisenand moved to approval bills for payment, Dir. Henry seconded.

Dir. Wisenand discussed the need for a bookkeeper to remain compliant. Dir. Mink would prefer to remain Treasurer of the board and have an outside book keeper.

1. Run ad for book keeper
2. Price a laptop and backup file for Quickbooks to be solely used on for book keeper.

Dir. Wisenand motioned that when a correction to minutes need to be made that she will make corrections during board mtg and then type corrections and will be signed by Dir. Henry.

Dir. Mink seconded motion.

- Safety lights were approved to be purchased using a matching grant for safety equipment for the metro building. Matching grant to expire on March 15, 2015.

Motion to table Employee manual/ job description, School house rental, by Dir. Wisenand, seconded by Dir. Henry.

Dir. Wisenand motioned to adjourn meeting at 20:38, seconded by Dir. Henry

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Minutes of the Regular Meeting of the St. Mary's Glacier Metropolitan District

Held: June 13, 2015 at 6:00 pm at the Alice School House 271 Silver Creek Rd, Idaho Springs CO 80452

The regular meeting of the Board of Directors of the St. Mary's Glacier Metropolitan District was called and held in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their qualifications to serve on the Board, were in attendance:

Julie Whisenand – President

Dana Henry – Vice President

Ian McQueen – Secretary

Gaile Mink – Treasurer

Call to Order

Julie Whisenand noted that a quorum of the Board was present and that the Directors had confirmed their qualifications to serve, and therefore called the regular meeting of the Board of Directors of the St. Mary's Glacier Metropolitan District to order.

Approval of Minutes

No Minutes were available from the May 11, 2015 meeting.

Public Comment

Sharon Mitchel requested the Board to replace a tree in her yard that was destroyed over the winter by the District snow plow, the Board decided to replace the tree.

Board Resignation

Julie Whisenand has resigned from the Board after 5 years of service, they have sold their house and are moving. Dana Henry will take over as President and will be authorized to sign checks.

## Operations Report

Director Henry gave the operations report for the District.

## Financial Report

Director Mink gave the financial report for the District.

## Adjourn

Meeting was adjourned at 8:00 pm

## Meeting Schedule

Next Regular Scheduled Board Meeting will be held July 13, 2015 at 6:00pm at the Alice School House 271 Silver Creek Rd. Idaho Springs, CO 80452

# St. Mary's Metropolitan District Meeting Notes

**8-10-2015**

- 6:02pm Meeting open: Dana Henry opened Gail Mink second
- Approval of minutes postponed until next meeting
- Motion to approve Lynn Bates for to be back on the board - *Approved*

## Financials

- No major changes
- \$55k in savings to use until March 2016
- Motion to approve paying bills - *Approved*
- Polar Gas **\$1.40 per gallon pre-pay**
- Metro District used 2200 gallons last year in a mild winter
- Motion to buy 3500 gallons this year at \$1.40 prepay– *Approved*

## Parking

- Possible pay parking site on Stewart Trail
- Looking into the legality of it
- Talking with the Sherriff's Department about more weekend patrolling
- Need more signage (slow kids)

## New Business

- Leased a skid steer with a rock breaker (will be here in 60-90 days)
- Bobcat of the Rockies is letting us use the demo skid steer in the meantime for free
- 8' snow box \$1295 new from Veterans Equipment for review.
- Motion to review a possible purchase of a cutting edge for the grader – *Approved*
- New culvert needed on Elk Circle 18"x20'(check on pricing)
- Price a ram seal kit for the grader
- We are going to start charging the Water board a fee for digging on our roads
- \$340 fee to pull a permit. Permit to include discussions between both Metro and Water boards.
- Require that the water board has a \$10k bond on each dig site. Also require licensed insured and bonded contractor to dig.
- \$2000 fine for any dig that has not been permitted.
- Water board to pay for any materials required to bring back to functioning road.
- The water board has informed Metro that they are moving out of the Metro building. They will be charging \$400 per quarter for the school building, and \$400 per quarter for the the Metro building. Sean Hedgecock made the decision and informed Dana Henry.

**Meeting closed at 6:58pm**

Notes: Joel Alamo – [joelalamo45@yahoo.com](mailto:joelalamo45@yahoo.com)

Metro President: Dana Henry – [danamhenry@yahoo.com](mailto:danamhenry@yahoo.com)



# St. Mary's Metropolitan District Meeting Notes

**8-14-2015**

- 6:07pm meeting open
- Approval of minutes from last two meetings
- No public comments

## Financials

- \$19k in savings until December
- Motion to approve paying bills – *Approved*
- Taking possession of the skid steer on Tuesday 9-15
- Paid Kurt \$98. Mileage reimbursement

## Operations

- Working on chains for the loader
- The road in front of the B&B is the Metro District's for maintenance (not behind)
- Chains for the loader showed up as 3 different sizes

## New Business

- Inform Water Board that Metro Board has the right to enforce fines and penalties
- \$340 for permit to dig on roads
- \$2,000 fine for non-notify of a dig
- Must be \$10K licensed and insured
- All the above effective immediately

**Meeting closed at 6:51pm**

Notes: Joel Alamo – [joelalamo45@yahoo.com](mailto:joelalamo45@yahoo.com)

Metro President: Dana Henry – [danamhenry@yahoo.com](mailto:danamhenry@yahoo.com)

# St. Mary's Metro Board Meeting Notes

**12-14-15**

Meeting called to order at 6:00pm

Approval of Minutes - November 9th. 2015

## **Public Comments:**

Saturday afternoon Korean Vet Keith Ivan Johnson passed away

## **Financials:**

- Mill levy increase discussed for a new grader
- Lease price would be \$2700 per month
- Cannot receive a grant for anything with wheels

## **2016 Budget Concerns:**

- Going to ask for 5.5% (max) increase for capital improvements
- Board spent \$19,000 for one year on loader/grader maintenance
- Tom Myers wants to purchase a lot from the Metro Board
  - Need to research a sale price for market value and last sale price
  - Money from sale needs to go toward equipment/road maintenance

## **Operations:**

- We need to hold a public meeting for the Metro Board lot on Stewart Trail for pay parking
- Our service plan allows us to fine for non-permitted digging on our roads
- Look into the need for insurance to cover slip and fall accidents on pay parking lot (Stewart Tr.)
- Grader is spewing fluid in 4wd... need an angled o-ring to possibly fix
- Due to lack of maintenance on the bull plow, we are blowing through cutting edges
- Need new cylinders for the plow - \$572 per cylinder new - need 2

## **Bills:**

- Current accountant to be released
- Motion to pay bills passed

Meeting called at 8:13pm