

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, January 10th, 2011 5:20 p.m. at the St. Mary's Glacier Metro Building, Silver Creek Road, Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

John Pacetta
Kevin Zegan
John Wood
Heather Ulrich (absent)
Anthony Distrola (absent)

Also in attendance: Carmen Barker of AAA and members of the public.

CALL TO ORDER: John Pacetta called the meeting to order at 5:20 p.m.

APPROVAL OF MINUTES: Decembers' meeting minutes were approved by unanimous vote.

FINANCIALS: By motion and unanimous vote, the District approved payment of outstanding invoices in the amount of \$25,084.04.

OPERATIONS REPORT:

- Carmen Barker reported that the County wants the District to buy out the liens on the Miller's & Kidwell's properties.
- 5 customers who made payment plans in December have already defaulted on those plans. Legal counsel is now involved.
- Carmen also reported on sold properties within the District.
- The O&M report was submitted. See attached.

ENGINEER'S REPORT:

- N/A

NEW BUSINESS:

- Kevin Zegan asked about the recent Oscar Meyer TV commercial shoot on Silver Lake. Last time a similar situation occurred, the District received compensation for use of the location on Silver Lake. Did we receive compensation for this most recent commercial shoot? Kevin will follow up with Counsel.

OLD BUSINESS:

- Liens on the Miller and Kidwell properties were discussed. John Pacetta will contact Counsel about purchasing the liens on these properties.
- Todd Wilderman of 298 Crest Drive commented his water pressure is better than it has ever been and is consistent. Mr. Wilderman also complimented Bruce McCreary of AAA for his work.

ADJOURNMENT: Meeting adjourned at 5:45 p.m.

Respectfully submitted by Kevin G. Zegan, Secretary
St. Mary's Glacier Water and Sanitation District

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, February 14th, 2011 5:00 p.m. at Clear Creek Fire Station No. 7, 321 Beaver Road, Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

John Pacetta (absent)
Kevin Zegan
John Wood
Heather Ulrich
Anthony Distrola (absent)

Also in attendance: Carmen Barker and Bruce McCreary of AAA and members of the public.

CALL TO ORDER: Kevin Zegan called the meeting to order at 5:10 p.m.

APPROVAL OF MINUTES: January's meeting minutes were approved by unanimous vote.

FINANCIALS: By motion and unanimous vote, the District approved payment of outstanding invoices in the amount of \$24,536.95. Carmen asked to close the account at UMB Bank because it receives no interest. It will be moved to the Colo Trust account. The balance is \$6,829.00. John Wood made a motion to move the money from UMB Bank account to the Colo Trust account. Second by Heather Ulrich and motion passed.

OPERATIONS REPORT:

- The O&M report was submitted.
- AAA has begun adding caustic to the water lines to recoat the pipes to prevent copper and lead from leaching into the system.

ENGINEER'S REPORT:

- N/A

NEW BUSINESS:

- The residents at 29 Elk Court and 401 Lake Road asked that the minutes reflect the board permitting them to trickle their water this winter to prevent freezing. The Board agreed to permit these two residences to trickle their water.

OLD BUSINESS:

- By motion and unanimous consent, the Board approved AAA to begin testing for ammonia nitrate levels at the water treatment plant pending concurrence with Mike Lutz that this is the testing that will be required by the new WWTP permit as issued by the State.

ADJOURNMENT: Meeting adjourned at 5:45 p.m.

Respectfully submitted by Kevin G. Zegan, Secretary
St. Mary's Glacier Water and Sanitation District

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, March 14th, 2011 5:00 p.m. at Clear Creek Fire Station No. 7, 321 Beaver Road, Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

John Pacetta
Kevin Zegan
John Wood
Heather Ulrich
Anthony Distrola (absent)

Also in attendance: Fred Huff, legal counsel, Carmen Barker of AAA and members of the public.

CALL TO ORDER: Kevin Zegan called the meeting to order at 5:13 p.m.

APPROVAL OF MINUTES: February's meeting minutes were approved by unanimous vote.

FINANCIALS: By motion and unanimous vote, the District approved payment of outstanding invoices in the amount of \$20,664.96.

OPERATIONS REPORT:

- The O&M report was submitted. See attached.
- AAA sent out notices dated 25 Feb 2011 to residents to do the triangulation of their curb stop.
- The new sampling has been set up and a report of the readings will be presented next month.
- AAA is looking into the sewer problem at 161 Alice Road.

ENGINEER'S REPORT:

- N/A

NEW BUSINESS:

- N/A

OLD BUSINESS:

- John Pacetta asked counsel to contact Ms. Kidwell to convey to the district a special warranty deed to her property in lieu of the outstanding liens on the property.
- Counsel will contact Ms. Miller about her outstanding fees.
- Discussion was held about looking into revising some of the districts rules and regulations.
- Discussion was held about increasing revenues for the district. The Board agreed to start the process for formulating a question to put on the November 2011 ballot for another bond issue to address the impending mandates by the State for our waster water treatment plant. These mandates will be implemented in 2013.
- Discussion was held about how to stimulate development of residential and commercial property in the area.

ADJOURNMENT: Meeting adjourned at 6:15 p.m.

Respectfully submitted by Kevin G. Zegan, Secretary
St. Mary's Glacier Water and Sanitation District

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, April 11th, 2011 5:00 p.m. at Clear Creek Fire Station No. 7, 321 Beaver Road, Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

John Pacetta
Kevin Zegan (excused absence)
John Wood
Heather Ulrich
Anthony Distrola

Also in attendance: Fred Huff, legal counsel, Carmen Barker of AAA and members of the public.

CALL TO ORDER: John Pacetta called the meeting to order at 5:00 p.m.

APPROVAL OF MINUTES: March minutes were not available for approval.

FINANCIALS: By motion and unanimous vote, the District approved payment of outstanding invoices in the amount of \$25,798/06.

OPERATIONS REPORT:

- Water and wastewater systems working well/within requirements.
- General operations and maintenance completed (RAS pumps, PRV #5, mixer, plowing, Nebraska booster, meter reading, etc.)
- Emergency water shut off at 44 Little Creek, 444 Beaver
- Sewage in yard at 161 Alice Road – photos taken/documentated
- One home reported freeze-up; was service line, not the main.

ENGINEER'S REPORT:

- N/A

NEW BUSINESS:

- Carmen reported that new testing was completed, results sent to Lutz. Pacetta asked that results/emails sent to Lutz by AAA also be sent to Fred Huff and all Board members.

- Carmen Reported that the mixers at the WWTP are deteriorating, in part due to no headworks/screen. Looking into various repair options/costs. Long term need Barr Screen, est. in 2010 at appx \$100,000.
- Carmen asked if all water shut-offs had to be billed at \$50. Board directed that afterhours work, according to contract, can be billed at (additional) \$82.50/hour. If curbstops cannot be found and/or need to be dug out (snow), or if there are other extenuating circumstances, additional labor hours can be billed to homeowner.
- Dan Parsons doesn't want to pay \$3.05 in late fees; said he has been discussing with Kevin Z. Tabled until Kevin Z is at a board meeting.

OLD BUSINESS:

- Discussed possibility of a bond or loan, and/or taxing all property owners (would require a vote), to cover expected costs to comply with 2013 permit requirements. Fred/board to gather data (based on testing result) to help determine costs. Fred to make initial inquiry to Wells Fargo
- Glenn Clark gave a verbal presentation about his thoughts about how to stimulate development of residential and commercial property in the area.

ADJOURNMENT: Meeting adjourned at 6:00 p.m.

Respectfully submitted by Heather Ulrich for Kevin G. Zegan, Secretary
St. Mary's Glacier Water and Sanitation District

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, May 9th, 2011 5:00 p.m. at Clear Creek Fire Station No. 7, 321 Beaver Road, Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

John Pacetta
Kevin Zegan (absent)
John Wood
Heather Ulrich
Anthony Distrola (absent)

Also in attendance: April Olberhoser and Bruce of AAA and members of the public.

CALL TO ORDER: John Pacetta called the meeting to order at 5:00 p.m.

APPROVAL OF MINUTES: March and April Meeting Minutes were reviewed and unanimously approved.

FINANCIALS: By motion and unanimous vote, the Board approved payment of outstanding invoices in the amount of \$28,878.51. John Wood asked about AAA costs for plowing; options were discussed, but no change was made. April reported that \$14,000 was transferred from the Colorado Trust account to the Peak Money Market account.

OPERATIONS REPORT:

- The O&M report was submitted and is on file.
- Bruce reported that Metro had damaged a manhole by the condos.
- April reported that Landau requested a combined use fee on two of his properties, 39 and 31 Eva road. The Board rejected the request in accordance with the rule and regs.
- Bruce reported the ammonia and phosphorus testing had been completed and a report was submitted and provided to the Board members by Lutz, system engineer. It appears the system may pass the upcoming more stringent ammonia requirements; phosphorus is questionable.
- Bruce reported that the mixer blades were worn out and in need of replacement. The Board approved replacement and discussed the more permanent option of installing the headworks/barr screen at the WTP. Design and possible funding options were discussed.

ENGINEER'S REPORT:

- N/A

NEW BUSINESS:

- Counsel is working on language for the November ballot consideration and will present it at the next meeting.

OLD BUSINESS:

- John Pacetta said that Metro will pull material from ditches for placement on top of Crest Drive to increase the amount of cover material over water and sewer lines on Crest.

ADJOURNMENT: Meeting adjourned at 6:05 p.m.

Respectfully submitted by Heather Ulrich for Kevin G. Zegan, Secretary
St. Mary's Glacier Water and Sanitation District

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, June 6th, 2011 5:00 p.m. at Clear Creek Fire Station No. 7, 321 Beaver Road, Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

John Pacetta
Kevin Zegan
John Wood
Heather Ulrich (absent)
Anthony Distrola (absent)

Also in attendance: Fred Huff, legal counsel, Carmen Barker of AAA and members of the public.

CALL TO ORDER: John Pacetta called the meeting to order at 5:10 p.m.

APPROVAL OF MINUTES: May Meeting Minutes not submitted for approval.

FINANCIALS: By motion and unanimous vote, the Board approved payment of outstanding invoices in the amount of \$24,145.35.

OPERATIONS REPORT:

- The O&M report was submitted and is on file.
- The Ammonia Nitrate data was collected and submitted to Mike Lutz for review and analysis.

ENGINEER'S REPORT:

- N/A

NEW BUSINESS:

- Counsel presented information for the November ballot consideration. It has been suggested the board look at putting a question to the voters for a mill levy increase for next year to compensate for the possibility that Clear Creek County assessed values may decrease 25-30% next year. An increase of about 1.44 mills is recommended.
- The other item discussed for the November ballot was to ask the voters of the district to vote to "opt out" of the Tabor Amendment. Discussion was held to put the wording for both ballot measures in the July water bills so customers can see ahead of time what the board is considering.

OLD BUSINESS:

- Discussion was held about putting a notice in the July water bill reminding customers not to flush anything down the toilet or dump anything into manholes that does not belong in the system. Items have been discovered in the system and at the treatment plant that have caused damage to treatment equipment.

ADJOURNMENT: Meeting adjourned at 6:10 p.m.

Respectfully submitted by Kevin G. Zegan, Secretary
St. Mary's Glacier Water and Sanitation District

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, July 11th, 2011 5:00 p.m. at the Alice School House, Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

John Pacetta
Kevin Zegan (excused absence)
John Wood
Heather Ulrich
Anthony Distrola (absent)

Also in attendance: Fred Huff, legal counsel, Carmen Barker, Bruce, and Gary of AAA and members of the public.

CALL TO ORDER: John Pacetta called the meeting to order at 5:05 p.m.

APPROVAL OF MINUTES: May Meeting Minutes were approved; June Meeting Minutes, with one correction (1.44 mils, not 0.4 mils) were also approved.

FINANCIALS: By motion and unanimous vote, the Board approved payment of outstanding invoices in the amount of \$37,687.37.

OPERATIONS REPORT:

- The O&M report was submitted and is on file.
- All items on the O&M report were reviewed, with specific items below discussed in more detail.
- When the fire hydrants are flushed this month, flow readings will also be taken.
- Manhole #C-19 was apparently tampered with (cover removed, piece of concrete dropped, cover replaced) causing a sewage spill, which was reported as required, and pumping of the manhole. The Board directed AAA to secure this manhole cover to help prevent future damage.
- The Board directed Bruce from AAA to complete a system/road-wide drive through with road manager Troy Mackey to ensure both Water /Sewer and Metro know the location of manholes and other system equipment. AAA will also investigate and likely purchase, with approval from the Board, a GPS locator to identify the specific location of manholes, etc.

ENGINEER'S REPORT:

- N/A

NEW BUSINESS:

- Counsel had the Board President sign an audit extension form to allow the Board until August to submit audit information. This is a standard/typical practice for the District to allow enough time for all financials to be completed.
- The Board was notified that Parsons, 440 Beaver Road, was going to be at the meeting to discuss billing and other issues, but Parsons did not attend. Carmen and Bruce from AAA brought a copy of the invoice to the Parsons, dated Feb. 4, 2011, for a total of \$469.27, including only \$82.50 for 1.5 labor hours, to install a water meter. Due to snow and ice under the trailer only “the wrong” (there are two water lines to this property, for some reason) was found at the time, and the meter was installed on this line. Parsons moved the meter to the other/correct line. A water turn-on was completed (although normal notification/request process was not followed) by AAA. Parsons, reportedly, does not want to pay the turn-on fee. Per the Board, all items will remain as billed.
- A member of the public asked for clarification regarding tap fees. The tap fee is \$15,000 plus installation charges by AAA, which are approximately \$3,500, but may vary.

OLD BUSINESS:

- Counsel presented additional information for the November ballot: mill levy increase and asking voters to “opt out” of the Tabor Amendment. Specific steps for a joint, with Clear Creek County, or independent vote were presented and discussed. Counsel will complete necessary steps, including drafting “pro and con” statements no later than September 16, 2011 to explain the issues to the voters. Rules for walk-in polling versus mailing ballots were discussed. The need for the mill levy increase, due to anticipated drop in property assessments as well as the operating costs for the District, were discussed and clarified.

ADJOURNMENT: Meeting adjourned at 5:55 p.m.

Respectfully submitted by Kevin G. Zegan, Secretary
St. Mary’s Glacier Water and Sanitation District

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, August 15th, 2011 5:00 p.m. at the Alice School House, Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

John Pacetta - President
Kevin Zegan - Secretary
John Wood - Treasurer
Heather Ulrich - Director
Anthony Distrola – Director (absent)

Also in attendance: Fred Huff, legal counsel, Carmen Barker and Bruce McCreary of AAA and members of the public.

CALL TO ORDER: John Pacetta called the meeting to order at 5:09 p.m.

APPROVAL OF MINUTES: By a unanimous vote the minutes of the July meeting were approved.

FINANCIALS: By motion and unanimous vote, the Board approved payment of outstanding invoices in the amount of \$62,215.65.

OPERATIONS REPORT:

- The O&M report was submitted and is on file.
- Carmen brought to the Board's attention that the work that needed to be done on Alice and Silver Creek Roads in preparation of the County's chip seal project cost approx. \$10,587.98. This was not in our budget so Carmen will check with the county to see if they can cover part of this cost.
- AAA has been receiving a lot of phone calls with questions about the proposed ballot questions of a mill levy increase and opting out of the Gallagher amendment. It was requested that simpler language be drafted and sent out with the October water bills. Counsel will draft such a document for the water bills. The document will also be posted on the bulletin board and on the website. An open house will also be scheduled on a Saturday in early October at the schoolhouse for the public so both Boards may answer any questions the public may have.
- Lien notices will be sent out in October via certified mail.
- It was requested to have another week to finish checking hydrant pressure and some PRV's because of low pressure at some of the hydrants. The Board agreed

to this and AAA will contact us prior to the checks so notice can be placed on the website to inform customers. Customers should not expect to see discoloration of their water, however, pressure fluctuations may be noticed.

ENGINEER'S REPORT:

- N/A

ELECTION DISCUSSION:

- Counsel reported on the ballot issue for November. It still appears that assessed values for property in Clear Creek County for next year will be about 30% lower than the current year. This is why the district is seeking an increase in the mill levy via a vote in November to generate the same amount of revenue we currently receive. Public comment was held and questions answered. More information explaining the ballot questions will be placed in the October water bills and posted on the bulletin board and the website.
- John Pacetta asked AAA to send out the October water bills by September 15th.
- Counsel also reported that according to State law, to be eligible to vote in this election, voters must be registered to vote in the State of Colorado and be a property owner or resident of the district.
- Also, in accordance with State statutes, this will be a mailed ballot.

NEW BUSINESS:

- The resident at 909 Mine Rd reported his sewer line has frozen in the past. He asked the board for some assistance in the cost of investigating the cause of the freeze-up. AAA offered to cover the cost of the camera scope this past winter.

OLD BUSINESS:

- Dan Parsons of 440 Beaver asked if AAA had installed service line at his property. AAA will check their records and get back to Dan and the Board.

ADJOURNMENT: Meeting adjourned at 6:50 p.m.

Respectfully submitted by Kevin G. Zegan, Secretary
St. Mary's Glacier Water and Sanitation District

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, September 12th, 2011 5:00 p.m. at the Alice School House, Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

John Pacetta - President
Kevin Zegan - Secretary
John Wood - Treasurer
Heather Ulrich - Director
Anthony Distrola – Director (absent)

Also in attendance: Fred Huff, legal counsel, April Oberholser and Bruce McCreary of AAA and members of the public.

CALL TO ORDER: John Pacetta called the meeting to order at 5:00 p.m.

- By unanimous vote, the Board approved to accept the resignation of Director Anthony Distrola.

APPROVAL OF MINUTES: By a unanimous vote the minutes of the August meeting were approved.

FINANCIALS: By motion and unanimous vote, the Board approved payment of outstanding invoices in the amount of \$44,608.32. John Pacetta asked that in the future, AAA to include a check detail with the financial report.

OPERATIONS REPORT:

- The O&M report was submitted and is on file.
- Work has not been completed on PRV #2 and the hydrant pressure tests. AAA will advise us when work will resume so that a notice can be posted for the community.
- Discussion was held about the RAS pump issue. The Board decided to wait until the wastewater sampling is complete before making a decision on the pumps.
- AAA will send the invoice for the work done on the manholes and valve boxes on Silver Creek and Alice Rd for the chip seal project to the County Road and Bridge Dept. to see whether they can help with the cost of that work.

ENGINEER'S REPORT:

- N/A

ELECTION DISCUSSION:

- Counsel presented the FAQ document to be mailed and posted for the public. The mailing is scheduled to go out around the 13th of September.
- The Open House for the November ballot issue will be held at the Schoolhouse on Saturday, October 15, 2011 at 11am with a chili cook-off to follow.
- By a unanimous vote the October regular monthly meeting of the Water & Sanitation District was moved to Monday October 17, 2011 at 5pm at the Schoolhouse.

NEW BUSINESS:

- A customer is in violation of the District's Rules & Regulations by obtaining water from the District illegally. Counsel will send them a letter requesting they stop.

OLD BUSINESS:

- After discussion was held, the Board unanimously voted to deny the customer at 440 Beaver a credit of \$82.50 for the installation of their water meter. KZ will notify the customer.

ADJOURNMENT: Meeting adjourned at 6:00 p.m.

Respectfully submitted by Kevin G. Zegan, Secretary
St. Mary's Glacier Water and Sanitation District

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, October 17th, 2011 5:00 p.m. at the Alice School House, Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

John Pacetta - President
Kevin Zegan - Secretary
John Wood - Treasurer
Heather Ulrich – Director (absent)

Also in attendance: Fred Huff, legal counsel, Carmen Barker and Bruce McCreary of AAA, a representative of the accounting firm of Masini and Company and members of the public.

CALL TO ORDER: John Pacetta called the meeting to order at 5:10 p.m.

- A representative of the accounting firm of Masini and Company presented their findings of the 2009 and 2010 audit of the District's financial statements. It is their opinion the District's books are in order and fairly represent the financial position of the St. Mary's Glacier Water and Sanitation District.
- By unanimous vote the board accepted the auditor's findings and approved their report.

APPROVAL OF MINUTES: By a unanimous vote the minutes of the September meeting were approved.

FINANCIALS: By motion and unanimous vote, the Board approved payment of outstanding invoices in the amount of \$26,621.18.

OPERATIONS REPORT:

- The O&M report was submitted and is on file.
- It has been determined that there are 4 properties in the district which do not have curb stops. AAA will look back into records to see if any of these properties have had "freeze up" problems in the past. The board unanimously approved authorizing AAA to install a curb stop this fall/winter on any property that has a history of "freeze ups" at a cost to the district of approx. \$1900.00 per installation.

AAA will inform the Board which properties require action immediately. The balance of the properties will be taken care of next summer.

- Repeated water use overages for a customer was discussed. The Board unanimously voted to approve waiving the deposit for a remote meter reading device for the customer for 1 month so they may determine the cause of the overages. They believe there may be a leak that has gone undetected in their home.
- Discussion was held about the Metro vs. AAA doing the snow removal around District property(i.e hydrants,booster stations, well houses and the WWTP) for this coming winter.
- John Wood asked about the status of “freeze ups” last winter. AAA reported that there were no system “freeze ups” but there were reports of individual customer service or sewer line “freeze ups”
- John Pacetta asked AAA to compose a letter for release to the local newspaper and website explaining the positive status of the system last winter given the improvements that have been completed to date.
- AAA sent the invoice for the work done on the manholes and valve boxes on Silver Creek and Alice Rd for the chip seal project to the County Road and Bridge Dept. We’re waiting to hear back from them.

ENGINEER’S REPORT:

- N/A

ELECTION DISCUSSION:

- The Open House for the November ballot issue was held at the Schoolhouse on Saturday, October 15, 2011 at 11am with a chili cook-off that followed. It was attended by approximately 35-40 residents. It was believed to be a productive gathering for the ballot issue and meeting neighbors.

NEW BUSINESS:

- Some residents brought up for discussion the health of the lakes, particularly Silver Lake with respect to the shallowness due to silt and the growth of algae. The board will take this under advisement.

OLD BUSINESS:

- Due to theft of water from the outside spigots at the firehouse, the board voted unanimously to shutoff the spigots. If there is anyone in the district who needs water due to a system outage, the board will provide a contact for those customers to obtain water from that location. Water will also be turned off at the Metro Building spigot. Discussion was also held with counsel about addition steps to take about the theft.

ADJOURNMENT: Meeting adjourned at 6:15 p.m.

Respectfully submitted by Kevin G. Zegan, Secretary
St. Mary's Glacier Water and Sanitation District

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, November 7th, 2011 5:00 p.m. at the Clear Creek Firehouse #7, 321 Beaver Rd. Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

John Pacetta - President
Kevin Zegan - Secretary
John Wood - Treasurer
Heather Ulrich – Director (absent)

Also in attendance: Fred Huff, legal counsel, Carmen Barker, Bruce McCreary and Eljay Hatch of AAA and members of the public.

CALL TO ORDER: John Pacetta called the meeting to order at 5:10 p.m.

APPROVAL OF MINUTES: By a unanimous vote the minutes of the October meeting were approved.

FINANCIALS: By motion and unanimous vote, the Board approved payment of outstanding invoices in the amount of \$32,868.63.

- The County Road & Bridge Dept. will reimburse the W&S District for the cost of raising the manholes and valves for the chip seal project on Alice and Silver Creek Roads. That cost is \$8,381.00.
- The District estimates it will file 21 liens for non-payment of water & sewer user fees.

OPERATIONS REPORT:

- The O&M report was submitted and is on file.
- The Water Main break that occurred on Oct. 28th was discussed at length.
- The two properties with outstanding liens against them were discussed. There is an ongoing dialogue with the County Treasurer.
- Meter reading data was presented for 401 Lake Rd. This is a property that was permitted by the Board to trickle the water to prevent a freeze up, however the water usage for the past year has been extravagant. This property also has an inoperable curb which will need to be repaired.

ENGINEER'S REPORT:

- N/A

ELECTION DISCUSSION:

- The results of the election were discussed. All of the measures passed. The unofficial results are posted on the stmarysglacier.com website.

2012 BUDGET HEARING

- The budget hearing was opened and continued until the December meeting so that we may base our budget planning on the new mill levy rates since the ballot measures passed.

NEW BUSINESS:

- N/A

OLD BUSINESS:

- The Fire Authority has put padlocks on the outside spigots at the firehouse to prevent theft of the district's water supply by non-paying customers.
- The community email distribution list was discussed. Anyone who wishes to be added to that list was urged to sign up either via the stmarysglacier.com website or by sending an email to Jacquie Zegan at jmzegan@earthlink.net.

ADJOURNMENT: Meeting adjourned at 5:45 p.m.

Respectfully submitted by Kevin G. Zegan, Secretary
St. Mary's Glacier Water and Sanitation District

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Saturday, December 17, 2011 at 11:00 a.m. (scheduled) at the Alice Schoolhouse, 271 Silver Creek Rd. Idaho Springs, CO.

ATTENDANCE A special meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors:

John Pacetta - President
Kevin Zegan – Secretary (excused absence)
John Wood - Treasurer
Heather Ulrich – Director

Also in attendance: Fred Huff, legal counsel and members of the public.

CALL TO ORDER: A quorum was present; John Pacetta called the meeting to order at 11:52 a.m. [note that a special meeting of the Metro District, also at the Alice Schoolhouse, ran almost an hour long/late; thus the late start of the Water/San Board meeting).

APPROVAL OF MINUTES: Not applicable.

FINANCIALS: Not applicable.

OPERATIONS REPORT: Not applicable.

ENGINEER'S REPORT: Not applicable.

ELECTION DISCUSSION:

- The election results are official. All of the ballot measures passed.

2012 BUDGET HEARING

- As approved by motion and unanimous vote at the last regular meeting on Monday December 12, this was a continuation of the 2012 budget hearing.
- The budget was reviewed by the Board. Only minor typographical corrections were requested.
- The budget, with adjustments as request, was approved by motion and unanimous vote.

NEW BUSINESS:

- The discount on the system development fee will be allowed to expire. The system development fee of \$20,000 plus \$3,500 for installation will be posted on the Web site.
- There was some discussion regarding term limits and elections, with legal clarification provided by counsel.

OLD BUSINESS:

- As discussed at the December 12th meeting (when the homeowner was present) legal counsel presented a draft letter for the homeowner at 401 Lake. The letter, which included, as previously directed by motion and unanimous vote the Board, suggested the homeowner install heat tape in his service line, at his expense. Also to give the district access to the property to install the remote meter reading sensor and repair the curb stop valve; as requested by John Pacetta language will be added that the Board will waive the \$50/charge the homeowner has incurred since 2005 if he complies with the remote meter installation and curb stop repair.

ADJOURNMENT: Meeting adjourned at 12:15 p.m.

Respectfully submitted by Heather Ulrich, for Kevin G. Zegan, Secretary
St. Mary's Glacier Water and Sanitation District

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, December 12, 2011 5:00 p.m. at the Alice Schoolhouse, 271 Silver Creek Rd. Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

John Pacetta - President
Kevin Zegan - Secretary
John Wood - Treasurer
Heather Ulrich – Director

Also in attendance: Fred Huff, legal counsel, Carmen Barker of AAA and members of the public.

CALL TO ORDER: A quorum was present, John Pacetta called the meeting to order at 5:08 p.m.

APPROVAL OF MINUTES: By motion and unanimous vote the minutes of the November meeting were approved.

FINANCIALS: By motion and unanimous vote, the Board approved payment of outstanding invoices in the amount of \$33,573.94.

- The District filed only 13 liens. This is the lowest number of liens filed for non-payment of services in 13 years.

OPERATIONS REPORT:

- The O&M report was submitted and is on file.
- A report was made on the status of Alice Rd.

ENGINEER'S REPORT:

- N/A

ELECTION DISCUSSION:

- The election results are official. All of the ballot measures passed.

2012 BUDGET HEARING

- By motion and unanimous vote, the Mill Levy of 3.770 was certified.
- By motion and unanimous vote, the 2012 budget hearing will be continued to Saturday, December 17, 2011 at 11am at the Alice Schoolhouse.

NEW BUSINESS:

- N/A

OLD BUSINESS:

- The homeowner at 401 Lake Rd was present to discuss ongoing matters with the Board. After discussion was held, by motion and unanimous vote the Board suggested the homeowner install heat tape in his service line, at his expense, to see if that would prevent it from freezing and to give the district access to the property to install the remote meter reading sensor and repair the curb stop valve. The remote sensor and curb stop repair will bring the property into compliance with the District's Rules and Regulations.

ADJOURNMENT: Meeting adjourned at 6:05 p.m.

Respectfully submitted by Kevin G. Zegan, Secretary
St. Mary's Glacier Water and Sanitation District