

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, April 12, 2010 at 5:00 pm at the Alice School House, Silver Creek Road, Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Anthony Distrola, excused absence
C.J. Galbraith
Paul Johnson
Heather Ulrich
John Wood

Also in attendance: Fred Huff, District Counsel, Mike Lutz of Integra Engineering, April Oberholser and Bruce McCreary of AAA, and members of the public.

CALL TO ORDER: Paul Johnson called the meeting to order at 5:10 pm.

APPROVAL OF MINUTES: By motion and unanimous vote, the minutes for March 2010 were approved as submitted.

FINANCIALS: By motion and unanimous vote, the District approved payment of outstanding invoices in the amount of \$44,820.98.

MANAGER'S REPORT Bruce McCreary reported on the outages in the District due to frozen mains. There are a total of 11 residences without water, of which 6 are occupied by full time residents. The Parson residence has water but very low pressure. Over \$20,000 has been spent trying to thaw the water main at Upper Forest and Beaver and along Beaver itself; it was the decision of the Board that nothing further can be attempted, other than waiting for the spring thaw. The Board began examining possible long term solutions such as installation of blow offs, tying the Beaver line into Little Creek, and building up the road. A motion was made and passed unanimously to have Mike Lutz and AAA coordinate cost of various options and report back to the Board at the next meeting. Mr. Huff will draft a notice of the Health Department directive re use of bottled water and boiling water and will also inform members of the residences that there is a source of potable water at the Metro Building. Prior to next winter, it is also anticipated that shower facilities will be available at the new Fire Station now under construction.

Finally, a motion was made and passed unanimously to reimburse the Reeves \$300 for replacement of the cracked toilet that may have been damaged by a contractor for the District.

PUBLIC INPUT Jim Schaitel (owner of the B&B) reported that as his line was freezing up, there was delayed response from AAA, and a lack of communication between the two parties. The Reeves were also present and requested monetary compensation for their water outage, due to the fact their tenants were withholding rent. On behalf of the District, Mr. Huff informed them that although all Board members had sympathy for their situation, there was no legal obligation for such reimbursement.

There being no further business, the meeting was adjourned at 6:20 pm.

Approved at District Meeting on May 10, 2010.

C.J. Galbraith, Secretary
St. Mary's Glacier Water
& Sanitation District

**NOTICE OF CANCELLATION of the
REGULAR MEETING
ST. MARY'S GLACIER WATER & SANITATION
DISTRICT**

NOTICE IS HEREBY GIVEN that the regular Board of Directors of the ST. MARY'S GLACIER WATER & SANITATION DISTRICT, of the County of Clear Creek, State of Colorado, has been CANCELLED for Monday, September 13. The Board meeting is being tentatively rescheduled for Monday, September 20th, and Notice will be provided to confirm this date. These meetings are open to the public.

BY ORDER OF THE BOARD OF DIRECTORS:
ST. MARY'S GLACIER WATER & SANITATION DISTRICT

A G E N D A

ST. MARY'S GLACIER WATER & SANITATION DISTRICT
REGULAR BOARD MEETING

Tentatively rescheduled for September 20, 2010.

1. Approval of Minutes
2. Administrative Reports
3. Financials
4. Operators report
5. Unfinished Business
6. New Business
7. Adjournment

Dated this 10th day of September, 2010.

NOTICE OF REGULAR MEETING ST. MARY'S GLACIER WATER & SANITATION DISTRICT

NOTICE IS HEREBY GIVEN that the Board of Directors of the ST. MARY'S GLACIER WATER & SANITATION DISTRICT, of the County of Clear Creek, State of Colorado, will hold a regular meeting at 5:00 p.m., Monday, September 20, 2010 at the Alice Schoolhouse, Idaho Springs, Colorado, for the purposes set out in the agenda attached hereto and incorporated herein by this reference and for the purpose of conducting any other business that may come before the Board.

These meetings are open to the public.

BY ORDER OF THE BOARD OF DIRECTORS:
ST. MARY'S GLACIER WATER & SANITATION DISTRICT

A G E N D A

ST. MARY'S GLACIER WATER & SANITATION DISTRICT REGULAR BOARD MEETING

1. Approval of Minutes
2. Administrative Reports
3. Financials
4. Operators report
5. Unfinished Business
6. New Business
7. Adjournment

Dated this 15th day of September, 2010.

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, September 20th, 2010 at 5:00 p.m. at the Alice School House, Silver Creek Road, Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

John Pacetta
Kevin Zegan
John Wood
Heather Ulrich
Anthony Distrola

Also in attendance: Fred Huff, District Counsel, Mike Lutz of Integra Engineering, Carmen Barker and Louie Martinez of AAA, and members of the public.

CALL TO ORDER: John Pacetta called the meeting to order at 5:08 p.m.

APPROVAL OF MINUTES: Augusts' meeting minutes were approved by unanimous vote.

FINANCIALS: By motion and unanimous vote, the District approved payment of outstanding invoices in the amount of \$77,048.44.

OPERATIONS REPORT:

- Carmen Barker of AAA recommended the Board consider a rate increase for user fees. There has not been a rate increase for user fees in 7 years.
- Carmen Barker of AAA reported on the sale of the property at 318 Upper Forest Drive. Carmen also reported on late charges involving 20 Texas Circle.
- Carmen Barker reported that AAA has curb stop location information for half of the properties in the District.
- Carmen Barker reported on liens paid in August.
- AAA requested that the Metro District contact UNCC before grading operations in the district.

ENGINEER'S REPORT:

- Mike Lutz reported that work is progressing on the Beaver Road line extension. Louie Martinez of AAA reported that the project is about 50% complete. The project is expected to be slightly over budget due to large boulders encountered.
- Mike Lutz reported that Bruce with AAA is working on obtaining a refit kit for the PRV near well #5 to allow water to flow uphill from well #5 to fill the water storage tank. Currently, the water tank is only being filled from wells #1 and #3. The production from wells #1 and #3 is very low, maybe 10 to 15 gallons per minute.
- Mike Lutz commented about the low spot in Crest Drive where the mains are believed to be only about 5 feet deep. Louie Martinez of AAA suggested putting down a reinforced sheeting to keep moisture from seeping into the road, prior to fill dirt being placed. The area of road was estimated at 600-700 feet. A tensor grid plastic and blue foam was suggested as a possible moisture and insulating barrier.
- Mike Lutz reported construction costs go up an average of 3-5% a year. The district has not had a rate increase for user fees in 7 years to help keep up with these increased construction costs. Mike Lutz recommended that the Board consider a rate increase for user fees.
- Mike Lutz reported our permits require us to plan for meeting the State's requirement for ammonium levels in our waste water. This also covers metals and temperature compliance. The District needs to be compliant with the State's requirement by year 2013. Mike Lutz also pointed out that the District is on the State's list for low interest loans for water and sewer projects.

NEW BUSINESS:

- Fred Huff reported on the preliminary asset values and recommended the District looked at increasing user fees. A 10% increase in fees would yield an additional \$118 per household per year.
- The Board should put on its agenda for October's meeting the 2011 Budget.
- Heather Ulrich moved and it was accepted by unanimous vote to authorize AAA to purchase the necessary parts to improve the control box for well #5. This update to the control box needs to be completed before winter.

OLD BUSINESS:

- John Pacetta moved and it was accepted by unanimous vote to have AAA include a shut off notice included with any lean notices sent by AAA.

ADJOURNMENT: Meeting adjourned at 6:35 p.m.

Respectfully submitted by Kevin G. Zegan, Secretary
St. Mary's Glacier Water and Sanitation District

NOTICE OF REGULAR MEETING ST. MARY'S GLACIER WATER & SANITATION DISTRICT

NOTICE IS HEREBY GIVEN that the Board of Directors of the ST. MARY'S GLACIER WATER & SANITATION DISTRICT, of the County of Clear Creek, State of Colorado, will hold a regular meeting at 5:00 p.m., Monday, October 11, 2010 at the Alice Schoolhouse, Idaho Springs, Colorado, for the purposes set out in the agenda attached hereto and incorporated herein by this reference and for the purpose of conducting any other business that may come before the Board.

These meetings are open to the public.

BY ORDER OF THE BOARD OF DIRECTORS:
ST. MARY'S GLACIER WATER & SANITATION DISTRICT

A G E N D A

ST. MARY'S GLACIER WATER & SANITATION DISTRICT REGULAR BOARD MEETING

1. Approval of Minutes
2. Administrative Reports
3. Financials
4. Operators report
5. Unfinished Business
6. New Business
7. Adjournment

Dated this 7th day of October, 2010.

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, November 8th, 2010 at 5:00 p.m. at the Alice School House, Silver Creek Road, Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

John Pacetta
Kevin Zegan
John Wood
Heather Ulrich
Anthony Distrola

Also in attendance: Fred Huff, District Counsel, Mike Lutz of Integra Engineering, April Oberholser of AAA and members of the public.

CALL TO ORDER: John Pacetta called the meeting to order at 5:07 p.m.

APPROVAL OF MINUTES: Septembers' meeting minutes were approved by unanimous vote.

FINANCIALS: By motion and unanimous vote, the District approved payment of outstanding invoices in the amount of \$39,539.18.

OPERATIONS REPORT:

- April reported that shut off notices have been sent out. Those customers who are in arrears and have not made arrangements for a payment schedule, service shut offs will commence December 1st, 2010.
- The resident of 336 Crest Drive asked for a credit to his water bill for the 72 days he was without water. The Board declined the resident's request citing credits for interruptions of service are not the current policy.
- John Pacetta instructed April to obtain more accurate data regarding lost revenue to the District if such credits for interruption of service are given. April will report back to the Board at which time the Board will consider the issue of credits in the future.
- Over the weekend of November 6th and 7th, someone cut the lock on well house #2 and entered well house #2. AAA performed an inspection and has isolated well #2 from the system pending Bac-t test results for tampering. The Clear Creek County Sheriff's office was called to the scene and an investigation is pending.

- Well #5 controls were worked on by Timberline Electric at the end of October 2010. Well #5 is now working as designed.
- Research is still being done on the overall system operation for freeze protection this winter. There have been steps already taken to make sure we minimize the risk of freezing for this season. More to come next meeting.
- See attached for AAA Operation's O&M report.
- AAA has 7 contracts with residents for payments of water and sewer fees.

ENGINEER'S REPORT:

- Mike Lutz reported on the list that was submitted to the State on behalf of the District for consideration of funding for water and sewer projects.
- Mike Lutz suggested that we start testing for ammonium and nitrate levels. AAA will begin testing for ammonium and nitrate levels.
- Mike Lutz reported that Integra Engineering has now become Dewberry-Integra Engineering. The District should see no significant changes to services provided as a result of this.

NEW BUSINESS:

- By motion and unanimous vote, the budget hearing for the 2011 budget was opened.
- Discussion was held. By motion and unanimous vote, the budget hearing will continue at December's meeting.

OLD BUSINESS:

- Mike Lutz mentioned looking at another smaller storage tank in the vicinity of Mine Road and Crest Drive to deal with freeze up issues that exist in this area.

ADJOURNMENT: Meeting adjourned at 6:30 p.m.

Respectfully submitted by Kevin G. Zegan, Secretary
St. Mary's Glacier Water and Sanitation District

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

Held: Monday, December 13th, 2010 at 5:00 p.m. at the Alice School House, Silver Creek Road, Idaho Springs, CO.

ATTENDANCE A regular meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, CO, was called and held as shown above in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

John Pacetta
Kevin Zegan
John Wood
Heather Ulrich (excused absence)
Anthony Distrola (absent)

Also in attendance: Fred Huff, District Counsel, Mike Lutz of Dewberry-Integra Engineering, Carmen Barker and Bruce McCreary of AAA and members of the public.

CALL TO ORDER: John Pacetta called the meeting to order at 5:00 p.m.

APPROVAL OF MINUTES: Novembers' meeting minutes were approved by unanimous vote.

FINANCIALS: By motion and unanimous vote, the District approved payment of outstanding invoices in the amount of \$26,388.02.

OPERATIONS REPORT:

- Carmen Barker reported on sold properties, new payment contracts entered into with customers and liens that were filed with the county.
- Bruce McCreary gave the O&M report and the year end report. See attached.
- The Board asked AAA to contact the residences affected by the freeze ups in the spring of 2010 to let the residents know the Board approved trickling their water to prevent freezing without incurring overage water charges.
- The Board directed Fred Huff to foreclose on the property at 134 Little Creek Road on behalf of the District. The liens against the property are getting too high.

ENGINEER'S REPORT:

- Mike Lutz presented the new agreement between the District and Dewberry-Integra Engineering due to the company's name change.
- Mike Lutz presented the task order for nitrification capacity and permit compliance evaluation. Discussion was held and the task order will be put on hold while AAA begins testing for nitrate levels at the waste water treatment plant.

NEW BUSINESS: NONE

OLD BUSINESS:

- Sam Grech of 401 Lake Road addressed the Board about concerns regarding his water service and problems with freezing. Mr. Grech asked the Board to take action on a matter that occurred in 1990. The Board asked Mr. Grech to produce documents to support his claim for action by the District.

2011 BUDGET:

- By motion and unanimous vote, the mill levy was certified at 3.380 to produce \$20,732 in revenue for the district in budget year 2011.
- By motion and unanimous vote, the 2011 budget was approved.

ADJOURNMENT: Meeting adjourned at 6:35 p.m.

Respectfully submitted by Kevin G. Zegan, Secretary
St. Mary's Glacier Water and Sanitation District